

NORTHERN VIRGINIA DISTRICT



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**Executive Board Meeting Minutes
White Oaks Elementary School in Burke, VA
Wednesday, September 4, 2008**

Members Present:

Debbie Kilpatrick, District Director
Nina Austin, 1st Asst Director
Rob Horvath, 2nd Asst Director
Angela Nesley, District Secretary
Alana Heng, Technology Chair
David Edelman, Legislation Chair
Terri Flowers Bull, Education Chair
Delia Valentine, Membership Chair
Cecelia Espenosa, Arlington Council President
Patricia Franck, VA Arts in Education

Guests/Courtesy Seats:

Molly Field, Terra Center ES
James Koontz, White Oaks ES
Shana Muhammad, SCORE!
Kelly Burka, SCORE!

Call to Order/Adoption of Agenda

- The meeting was called to order by Debbie Kilpatrick at 7:15 p.m. Motion to adopt agenda by Patricia Franck.

Approval of Minutes – May 21, 2008

- Motion to approve May 21, 2008 Minutes was made by Rob Horvath. Motion was SECONDED and MOTION CARRIED.

Financial Report – monthly report

- On behalf of District Treasurer, Debbie Kilpatrick presented the final annual report.

Appointment of Budget Committee Members: Rob Horvath, Angela Nesley, Vicky Cattaneo were appointed as 2008-09 Budget Committee Members. The committee will elect the chair.

Fall Training Leadership Workshop and Legislation Meeting – Sept 20, 2008

- Location/Time: White Oaks ES, 8:00 a.m. – 2:00 p.m.
- Debbie Kilpatrick discussed schedule and duty assignments.
- Will need help on Friday after school to prepare folders and set up.
- Exhibitors response good. 5 Exhibitors have signed up so far and are donating door prizes. The District will donate a PTA basket.
- Will give a tour of the school and classroom assignments after meeting.

Committee Chair Reports

- Annual Meeting: Discussed location for Annual Meeting. Several suggestions were given. Still need a new chair.
- Bylaws: Units are being contacted for upcoming and expired bylaws.
- Communications: Need to produce a September Newsletter.
- Legislation: VA PTA Day at the GA will be January 26, 2009. A reception will be arranged.
- Membership: Units not paying dues will be contacted with a reminder for December 1, 2008 deadline.
- Reflections: The deadline was discussed to be December 7. Chair needs assistance.
- Special Projects: Still looking for a new chair – Student Citizenship Essay, VOY, and Scholarship and assist with Reflections.
- Technology: Would like District to consider enlarging size of web site ; question raised about local unit PTAs not being allowed to have PTA information on the school web site and if there is a District/State resource for web sites; Alana is going to create a list of legitimate web host sites

Council and City Rep Reports – Cecelia Espenoza, Arlington County Council gave an update on their council including the bond issue being discussed.

VA PTA Board of Managers Report: LTC Report given by Rob Horvath and Nina Austin. Good reviews received from participants.

District Directors Report

- BOM July 10 Executive Committee meeting – District Directors presented 2008-2010 Plan of Works (Distributed). District officers and committee chairs need to complete POWs by Nov. 1
- Three directors attended LTC; Terri Flowers Bull attended.
- District donated a personal DVD player for Scholarship Drawing – valued \$100. Received a \$50 Best Buy gift card – directors contributed the remaining cost.
- Oak Hill ES PTA won top Newsletter Award for elementary school. Debbie Kilpatrick will attend their PTA meeting to present award in September or October.
- 16 schools were represented at LTC with 32 attendees (19 responded to the LTC electronic evaluation survey)
- Local Unit Information:
 - PTA Dissolution Meeting on Sept. 22 for Bonnie Brae ES PTA. Debbie Kilpatrick will attend along with a FCCPTA council representative. Any Board members are welcome to attend also.
 - Quander Road School PTSA have their bylaws approved and will hold their Back to School Night on Sept. 23. Need district representation if anyone can attend.
- Representing Northern Virginia: The District will host VA PTA and EIE Public Town Hall Meeting – (Hunt and Fredericksburg Districts). The meeting date and location will be changed from the previously scheduled to October 6th at Robinson from 6-9 p.m. Translators for the program will be available. Flyers sent to PTAs, legislators, school board and superintendents.

New Business: None

Announcements

Virginia PTA Convention – Nov. 7-9, 2008 at Hotel Roanoke, Roanoke VA

Next District Board Meeting to be held Wednesday, 7:30 p.m., October 22, 2008, TJHSST Career Center.

Adjournment was called at 8:45 p.m.

Tour of school was conducted after meeting to review locations of workshops.

Submitted by: Angela Nesley, District Secretary

Approved: *Angela Nesley*

Date: October 27, 2008