

NORTHERN VIRGINIA DISTRICT



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**Executive Board Meeting Minutes**

**<sup>1</sup>Wednesday, February 27, 2008**

**Thomas Jefferson High School for  
Science & Technology Career Center, Alexandria**

**Members Present:**

Debbie Kilpatrick, District Director  
Deborah Aceto-Milton, 1<sup>st</sup> Asst Director  
Vickie Cattaneo, District Treasurer  
Alana Heng, Technology Chair  
Denise Bolton, Arts in Education  
Ramona Morrow, VA PTA Historian  
David Edelman, Education Chair  
Carrie Kilgore, Annual Meeting  
Angela Nesley, Courtesy Seat, White Oaks ES PTA

**Call to Order/Adoption of Agenda**

- The meeting was called to order by Debbie Kilpatrick at 7:55p.m.
- Motion to adopt agenda was made by Ramona Morrow. Motion was SECONDED and MOTION CARRIED.

**Approval of Minutes – January 16, 2008**

- Motion to approve **January 16, 2008** Minutes was made by Vickie Cattaneo. Motion was SECONDED and MOTION CARRIED.

**Financial Report – monthly report**

- Vickie Cattaneo presented the monthly financial report.
- The financial report will be filed for audit.

**Special Committees Report:**

**Budget Committee (2008-09 Other Income Budget approval)**

- Vickie Cattaneo, Budget Committee Chair, presented the proposed 2008-2009 Other Income budget for board approval. Discussions were held on ways to increase district income to meet basic services. Ramona Morrow suggested increasing the District Training fee from \$5 to \$10. Ramona Morrow made a motion to change the training fee from \$5 to \$10. Motion was SECONDED and MOTION CARRIED. Motion came from Committee to approve the amended 2008-2009 Other Income Budget for presentation and adoption by the district membership at the Annual Meeting. MOTION CARRIED.

### **District Nominating Committee (Presented Slate for 2008-2010 officers)**

- In absence of the Chair of the Nominating Committee, Deborah Aceto-Milton read the following list of nominations for the 2008-2010 officers to be elected at the Annual Meeting on April 17, 2008:
  - District Director: Debbie Kilpatrick
  - 1<sup>st</sup> Asst. District Director: Nina Austin
  - 2<sup>nd</sup> Asst. District Director: Rob Horvath
  - Secretary: Angela Nesley
  - Treasurer: Vickie Cattaneo

### **Standing Committee Reports:**

- **New standing committee:** A motion was made by Deborah Aceto-Milton to create a Special Projects and Awards Committee. Motion was **SECONDED** and **MOTION CARRIED**. The Committee would be responsible for advertising and reviewing District award nominees to include Citizenship Essay, Volunteer of the Year, Phoebe Apperson Award notifications, Unit of Excellence announcements, Scholarship and any other district awards. Chair would be responsible of notifying recipients of awards.

### **Annual Meeting**

- Carrie Kilgore presented a draft RSVP invitation and noted that a vegetarian meal option would be available. Flower centerpieces have been donated. Reception will be upstairs with refreshments. Potential to have student music performance play during reception or dinner. Debbie Kilpatrick presented the draft agenda. Suggested option of sponsor donation to cover cost of packet folders and refreshments for the reception. The RSVP was approved with the change in some menu descriptions. The program agenda was approved with some minor changes in the business portion.

### **Reflections**

- Denise Bolton reported that the Reflections Reception will be April 3, 2008 at Thomas Jefferson HSST Auditorium. Invitations are ready to be mailed out. Expenses of about \$120 will cover ribbons and certificates. Denise asked for volunteers to help during the reception.

### **Communications**

- On behalf of Rob Horvath, Debbie Kilpatrick reported that there are plans to produce a newsletter for early March distribution.

### **Bylaws/Membership**

- On behalf of Sharon Sneed, Debbie Kilpatrick reported that some units need to be contacted regarding payment of dues by March 1.

### **Education/Legislation**

- David Edelman reported that HB1270 (Pedestrian Walkway) failed on the House floor by one vote; however it passed in the Senate. Sent out support email to legislators for SB 644 and received a response from most of them. Discussed concern over the State education budget with issue of having the tax rate potentially increased to cover budget shortfall.

### **Technology**

- Alana Heng reported that a new VA PTA web site redesign is under way and hopefully will be ready for launch during the summer.

## **VA PTA Board of Managers Report**

- Ramona Morrow thanked the NOVA District board members who are serving as VA PTA Committee non-board members and those who participated at the Board of Managers Winter Board meeting and VA PTA Day at the General Assembly. She reported about the positive changes that are occurring at the state PTA level in their approach to LTC and the state convention.

## **District Director Report**

- Debbie Kilpatrick attended BOM meeting and VA PTA Day on Feb 2-4 in Richmond. Debbie was appointed to serve on the VA PTA LTC, Legislation, and Parental Involvement Committees, as well as Northern Region representative for the VA PTA Executive Committee.
- VA PTA Day: Debbie, Nina Austin and David Edelman hosted District reception 11-12 noon - several legislators attended and district representatives included students, PTA leaders, teachers and administrators.
- Debbie attended, along with David and Nina, the 7:00 a.m. Transportation Sub-Committee Meeting in the General Assembly and Debbie spoke to the committee members on behalf of the district, in support of HB 1270 – Pedestrian Crosswalks based on the VA PTA 2005 Resolution #3, and Jane Brooks, VA PTA Legislation Chair, spoke in support of the house bill on behalf of Virginia PTA. HB 1270 was approved by the sub-committee to take to the Transportation Committee.
- Debbie and David attended VA PTA and Virginia Education Association (VEA) rally at 1:00 p.m., with speakers: VA PTA President Melissa Nehrbass, VEA President Princess Moss, Virginia Superintendent of Education, Dr. Billy Cannaday, and Governor Timothy Kaine.
- The District delegates met with district legislators in the afternoon.
- Debbie was invited to speak at Northern Virginia Delegation meeting at 5pm. She spoke about the status of the district with information about the councils and issues facing district PTA members. An information sheet about the district and council reports was distributed to the delegation. Melissa Nehrbass, David Edelman, Ramona Morrow, and Stella Edwards were in attendance.

## **Announcements**

- 2008 LTC will be held July 11-12 in the Richmond area. Registration information will be distributed.
- 2008 State Convention will be held in Roanoke.
- 2009 State Convention is slated to be held in November in Fredericksburg instead of Norfolk. Hotel arrangements will be made by attendees and not by VA PTA.
- Next District Board Meeting will be Wednesday, March 26, 2008, 7:30 p.m., TJHSST Career Center.

## **Adjournment was called at 9:40 p.m.**

Alana Heng, Technology Chair in lieu of Nina Austin, District Secretary

Approved: **Nina Austin**

Date: March 26, 2008

<sup>1</sup>Meeting date rescheduled from February 20, 2008 to February 27, 2008 due to inclement weather conditions.