

## NORTHERN VIRGINIA DISTRICT



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### **Executive Board Meeting Minutes Wednesday, January 16, 2008 Thomas Jefferson High School for Science & Technology Career Center, Alexandria**

#### **Members Present:**

Debbie Kilpatrick, District Director  
Deborah Aceto-Milton, 1<sup>st</sup> Asst. District Director  
Lisa Lombardozi, 2<sup>nd</sup> Asst. District Director  
Nina Austin, District Secretary  
Vickie Cattaneo, Treasurer  
Carrie Kilgore, Annual Meeting Chair  
Denise Bolton, Arts in Education Chair  
Rob Horvath, Communications Chair  
David Edelman, Education Chair  
Marianne Hetzer, Alexandria Council President  
Cecelia Espenoza, Arlington County Council President  
Kathleen Donovan, Falls Church City Council President

#### **Call to Order/Adoption of Agenda**

- The meeting was called to order by Debbie Kilpatrick at 7:45p.m.
- Motion to adopt agenda as amended was made by Lisa Lombardozi. Motion was **SECONDED** and **MOTION CARRIED**.

#### **Approval of Minutes – October 29, 2007**

- Motion to approve November 28, 2007 minutes was made by Cecelia Espenoza. Motion was **SECONDED** and **MOTION CARRIED**.

#### **Introduction of new Annual Meeting/Dinner Chair**

- Debbie Kilpatrick introduced Carrie Kilgore, the new Annual Meeting/Dinner Chair, to the Executive Board. The Board members introduced themselves.

#### **Financial Report – monthly report**

- Vickie Cattaneo presented the Other Income Budget for 2007-2008 that was amended based on the VA State Audit.
- Vickie Cattaneo presented the monthly Treasurer's report. The Treasurer's report filed for audit.
- Deborah Aceto-Milton made a motion that the Northern Virginia District PTA approves David Edelman's expenses (hotel and registration fee) for VA PTA Day in Richmond, VA under the budget line: Conferences and Conventions. The motion was **SECONDED** and **MOTION CARRIED**.

#### **Standing Committee Reports:**

##### **Annual Meeting**

- Carrie Kilgore announced that the Annual Dinner/Meeting will be held April 17, 2008 at the Old Town Hall in the City of Fairfax. We will receive the business rate of \$45.00 per hour to rent the hall.

- Carrie Kilgore presented her recommendation for catering, the Purple Onion Catering Company, and other options. She announced that the centerpiece flower holders with lights will be donated.
- Lisa Lombardoizzi made a motion that we approve the Purple Onion Catering Company and any flower expenses. The motion was **SECONDED** and **MOTION CARRIED**.
- Debbie Kilpatrick announced that she sent a letter to Delegate Brian Moran inviting him to be our guest speaker for the meeting.

### **Arts in Education**

- Denise Bolton announced that there were 24 District PTA Reflections award winners. Those award winners will move on to the state competition. The District Awards Ceremony will be April 3, 2008 in the TJHSST auditorium.
- Debbie Kilpatrick announced that she is seeking a retired English Teacher to read the Citizenship Essay submissions.

### **Bylaws/Membership**

- An updated report was submitted electronically by Sharon Sneed.

### **Communications**

- Rob Horvath reported that it has not been determined yet whether OMDR will be mandated for next year.
- A half day training regarding tax compliance may be scheduled in the spring.
- The software for the e-blasts has been received. Separate emails may be sent to the Arlington, Alexandria, Fairfax, etc.
- Rob Horvath will be attending the winter VA PTA Board of Managers meeting to present training modules based on the National PTA Training/Capacity Building Initiative (TCBI).

### **Education/Legislation**

- David Edelman announced that the VA PTA Day at the General Assembly is next Monday, February 4<sup>th</sup> and he has reserved a conference room to hold our district legislative reception from 11 a.m. to 12 p.m. Talking points to prepare for VA PTA Day will be distributed Sunday night.
- A teacher and the Assistant Principal from Kent Gardens Elementary School in McLean will attend PTA Day. A teacher and Government students from Centreville High School will attend, as well.

### **Special Committee Reports:**

#### **Budget Committee**

- Vickie Cattaneo, Budget Committee Chair, presented the proposed District Allotment Budget for 2008-2009.
- A motion to approve the 2008-2009 District Allotment Budget was made by Vickie Cattaneo. Coming from the Budget Committee, a second was not needed. A vote was called and the **MOTION CARRIED**. The approved budget will be submitted to the state by February 1, 2008.
- The Other Income Budget for 2008-2009 will be presented next month and voted on by the general membership at the Annual Meeting.

#### **Nominating Committee**

- The slate of officers will be presented at the February meeting.

## Council and City Rep Reports

**Arlington Co.** – Cecelia Espenoza reported that the Enrollment, Crowding, and Capacity Committee submitted their recommendations to the Superintendent. The Superintendent submitted his recommendations to the School Board and they will act on his recommendations in the next month. The Arlington Public Schools calendar committee is still working to finalize the calendar for next school year. They have asked for input from parents.

**Alexandria** – Marianne Hetzer reported that budget issues are of great concern in Alexandria, the search for a new Superintendent continues, and some local units have said that they face challenges keeping PTA relevant to new immigrants in their schools.

**Falls Church City** – Kathleen Donovan reported that a task force was formed to look at the possibility of offering after school care to all families. Overall everything is going well.

### District Director Report

- Debbie Kilpatrick reported that the PTA has entered into a partnership with Donorchoose.org. Donorchoose.org is a program that allows people to submit requests online and donors decide to whom to contribute. Debbie chose to donate to Crestwood Elementary to purchase books on citizenship.
- Non-PTA requests have been received for teen driving programs.
- Non-PTA requests have been received to place overseas students.

### New Business

- Cecelia Espenoza reported that Arlington County has six candidates running for school board and the Washington-Lee High School PTSA wants to sponsor a candidate forum. Cecelia Espenoza is concerned about IRS non-profit tax exempt status for the unit by holding the forum prior to the Democratic caucus.
- Arlington County Council is joining with the Fairfax County Council to sell compact florescent light bulbs through the schools as a fund raiser and to reduce our carbon footprint.

### Announcements

- Next Board Meeting: February 20, 2008, 7:30 p.m. at the Career Center, TJHSST.

**Adjournment was called at 9:34.**

Nina Austin, District Secretary

Approved: *Nina Austin*

Date : **Feb. 27, 2008**