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LOCAL UNIT DUES REMITTANCE STATEMENT

DEADLINE 12/1, 3/1, 6/30

Date Rec'd _____
Check # _____
Date _____
Amount _____

For units to be in good standing, dues must be received, postmarked by December 1, in the State Office. Membership dues should also be submitted on March 1 for memberships paid on or after December 1, and June 30 for memberships paid on or after March 1.

Effective July 1, 2010, when remitting dues to the State Office, State and National membership dues should be included in one check payable to Virginia PTA in the amount of \$2.75 per individual (National \$1.75/member and State \$1.00/member). It is the responsibility of Virginia PTA to remit dues to National PTA monthly. Please pay council dues directly to the council.

Please mail check and form to: Virginia PTA
1027 Wilmer Avenue
Richmond, VA 23227-2419

Questions: (804) 264-1234

National ID No. _____ EIN No. _____
Complete Name of Local PTA/PTSA _____
School Address _____ City _____ Zip _____
Local PTA/PTSA President _____
Email _____ Phone _____
Address _____ City _____ Zip _____
City or County _____ PTA District _____
Local PTA/PTSA Treasurer _____ Email _____
Address _____ City _____ Zip _____
Phone _____ Signature of Treasurer _____

WHEN REMITTING DUES TO THE STATE OFFICE, PLEASE PROVIDE THE FOLLOWING INFORMATION:

This payment covers dues received from _____ to _____
Amount charged for local unit dues per individual is: \$ _____

*The total of these should equal your total membership reported below.
For these classifications, the parents/guardians can be any member who is not considered a student or staff/faculty.*

_____ Number of female members
_____ Number of male members PTA Founders Day Gift \$ _____
_____ Number of student members
_____ Number of staff/faculty members
Enter the number of members _____ x \$2.75/member = \$ _____ **Total Remitted \$** _____

A COPY OF YOUR MEMBERSHIP LIST IS NOT REQUIRED AT THIS TIME; HOWEVER, IT MUST BE ACCURATELY MAINTAINED BY YOUR UNIT AS IT MAY BE REQUESTED AT ANY TIME.

EFFECTIVE JULY 1, DUES ARE \$2.75 PER MEMBER!

FOR STATE OFFICE USE ONLY		
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